

FMHS Theatre General Meeting Minutes, 10-8-24



President - Scott Chenault (Kate's Dad, Sr in Paws)

scotrchenault@yahoo.com

- Welcome, introductions, call to order 7:02pm
- Approval of September's minutes - motioned:: Sheila Doherty; Second: Lindsay Nawrocki
- Quick review of items that have happened:
 - "Drowning Girls" performances - all 3 nights sold out/Betty Buckley judges were here - will find out in April how we went
 - Homecoming Carnival - Kona Ice van - busy
 - Spirit Night – 10/1 – Craft Pies
 - Middle School Madness – 10/4 lots of fun/students volunteered/we sold concessions made \$224
- Upcoming Items:
 - "Hello, Dolly!" Cast/Crew/Parent meeting on 10/17 @ 6:30pm - will go over the fees, all information, will be rotations
 - "Tinker Bell" – Elementary School Tour and 3 performances
 - Tickets on sale now. - 10/24 and 2 shows on 10/26
 - ITS Showcase will be right after our 11/12 Theatre Booster Meeting on 11/12 - free of charge/donations very welcome/ Booster Club will provide coffee/drinks/snacks
 - ITS Festival on 11/20 - ITS Convention is held at Gaylord in Grapevine - kids go from Wednesday night to Saturday afternoon - compete and attend workshops, college auditions etc - all things theatre - lots of fun - to attend a student must be an inducted member of ITS in good standing however students who are in their first year in Dept are allowed to attend as they haven't always been able to build up points to be inducted into Thespians yet
- Changes – This meeting location was moved to the Multi-Purpose Room

Vice President of Productions - Purvi Thakur (Layla's Mom, Jr in Stage)

mya0604@yahoo.com

Purvi is out of town tonight

- Thanks to the Volunteers for "Drowning Girls" and Middle School Madness - also thank you for donations
- Volunteer sign-ups for "Tinker Bell" (shows 10/24, 10/26 (2)) will go out at the end of the week - look for email

Vice President of Fundraising - Joel Gorham (Chelsea's Dad, Soph in Studio)

joelgorham@gmail.com

- Spirit wear orders netted \$564.72 in contributions/orders are ready and here to be collected after the meeting (those not collected are in Mr Lierman's office for later collection)
- Kona Ice results - we netted \$240 from their van at the Homecoming festival
- Spirit Night Results for Craft Pies - Not very successful, we probably didn't push it hard enough and Wolters noted that when they were there the staff had no idea how to deal with it/no knowledge
- Spirit nights - For Nov - taking a month off
- December - Kendra Scott Spirit Day - Dec 1 12-2pm - mouth of Xmas buying season
 - Anyone who comes in can make a purchase and %of sale comes to us

- We will need a couple of students at a table to talk about why we are raising money and what for - selling the theatre dept but not selling product - the store staff do that - more to follow at the Nov Booster meeting
- Major fundraiser this year will be WiddyUp - they only take 10% - and if we raise over \$15K we keep 95% - moving it to Spring directly after the musical to ride on that wave of people who loved it and want to support us - 3 week block - kids will be filming 2 videos - 1st is a "catch" video - when people donate they unlock the fun video - tell kids to start thinking now but they don't need to start anything now - kids can show off talents and skills whatever they want - could film some during musical eg: want to know how we did xyz/make up etc - kids will be encouraged to each have a list of 15 potential donors to enter into the WiddyUp portal - then it is all automated - WiddyUp have great SM presence and wind up videos etc
- Joel is looking to establish account with Kroger as a non profit that any Kroger card holder can then link to us we get a small percentage every time you shop- Booster members mentioned that Tom Thumb//Target also have this too

Vice President of Hospitality- Claudia Walbom (Sofia's Mom, Sr in Paws)

hospitalityfmhstheatre@gmail.com

Claudia is out of town tonight

- Thanks to the parents that helped with the cast party – Jen and Ranita Cheruvu - they are the official Paws Party parents!
- Remember to sign up for Voly Approval
 - We mention it so much because it is SO important.
 - Cast / Crew party for "Tinkerbell" - Stage/Tech 'Prents Parents – email will be going out to let you know about plans for the cast party if you want to help out
- Banquet – set for May 10th
 - Next 3 weeks, seniors will be suggesting themes for the banquet and then those ideas will be sent to all the students to vote on the final Banquet Theme by the 3rd week of October - so we should have our theme by end October
- Also, any builders out there – please email Claudia and let her know you would like to help build props for the lobby - or anyone handy or willing to learn! wClaudia has ideas of props to be built for lobby

Treasurer- Rebecca Reece (Madeline's Mom, Jr in Stage)

treasurerfmhstheatre@gmail.com

- Expense/income report - from Treasurer's report:
 - starting balance: \$61,075.54
 - Income: \$41,310.32
 - Expenses: -\$15,337.48
 - Closing balance: \$87,048.4
- Budget amendments approved: Motioned: Gregory Wolter 2nd: Sheila Doherty
 - Insurance: Added Social Media coverage
 - Previously \$475/added \$80/ now \$555
 - ITS Convention: we collected more than budgeted for deposits due to ITS price increase and vote was approved to increase Booster contribution
 - Previously \$12,050/added \$7,950/now \$20,000
 - Middle School Madness: Department asked if we would pay for t-shirts provided to middle schoolers (new this year)
 - Previously \$500/added \$1392 /now \$1892

Secretary- Lucy McLean (Mabel's Mom, Sr in Paws & Sasha's Mom, Soph in Stage)

fmhstheatresecretary@gmail.com

- Get proof of Voly e-mailed to FMHSTheaterSecretary@gmail.com - please remind others, can help if needed
- Come to the first 8 meetings, sign in and get a free banquet ticket
 - This is meeting 2 of 8 – if you've made it to these 2, you have made it 1 / 4 of the way there

Director Reports:

Mr. Lierman - Director of Paws:

- Question was asked if students need to come to musical meeting - will be confirmed - maybe
- Musical Headshots: still working on photographer for these but they will be taken at an all cast/crew rehearsal. Mr Lierman will sit and check each one before student walks away

Mrs. Haley - Director of Stage & Studio Prents & Improv:

- Drowning girls was amazing - huge success - all shows sold out
- Tinkerbell - touring 4 ES with 1st act only: already been to Donald and Wellington - amazing - kids are loving it and they should all want to come and see the second half of the show! This morning was Wellington - over 700 students - they all came - Still to go to Bluebonnet and Forest Vista - performance dates are 10/24 then 2 shows on 10/26 (no show Friday due to Mound Showdown) - there will be an invited dress rehearsal on the Wednesday 10/23 right after school for \$5 - as the show is double cast this will be open to public so please come along - show runs an hour - will have intermission - it's childrens show so promote to children

Tinkerbell Needs: Lucy to send out by email:

- For Darling Family - twin sized matching bedding - can be lots of colors but matching
- Rocking Chair - Lindsay Nawrocki to supply
- 2 x matching Topiary trees - would anyone have any? They are expensive to buy - maybe look on Oriental Trading Company?

Mrs. Wilson - Costume Director:

- **Hello Dolly:** Has asked us to create a hat making committee/ craft night - she will supply materials - all supplies provided - need 60 big hats - send interest to Keli/Lucy to coordinate
- **iPad iTunes gift certificate** - no rush but will probably need one for script library on new ipad - \$5-10
- **Smokefest - student/parent volunteer opportunity 11-5 Sat Oct 26** - need parent volunteers as same day as Tinkerbell so super busy- parent volunteers to cart tent/foldable tables/need foldable tables - face painting
- **ITS Troupe table cover request** - sending design to Lucy - something professional/ fancy - school colors with Troupe number

Mr. Patterson - Director of Tech Paws and Tech Prents - not present

Other business- nil

Adjournment 7:35

Next Meeting – Musical Meeting: October 17th at 6:30pm – Rotations - Main Cafeteria

Next Booster Meeting: November 12th at 7pm – Main Cafeteria

ITS Showcase to follow meeting

Visit us at :

- Facebook (www.facebook.com/FMHSTheatre)
- Instagram (www.instagram.com/fmhstheatre/)
- Theatre Department Site (www.fmhstheatre.net)

Thank you for all you do for theatre, for your child, and for all our children!

Upcoming Dates / Fall Semester:

July 29-August 1	8-12	Theatre Boot Camp and Cleanup
August 14		1 st Day of School
August 27	3:45	Improv Troupe Auditions
August 29	3:35-5:30	Back to School Party
August 29	6:30-7:45	Mandatory Meeting of 23-24 Parents
September 2		Holiday
September 3	3:30-5:30	Drowning Girls after school reh begin
September 3		ALL PROGRAM ADS DUE
September 5	5pm-8pm	Spirit Night – Costa Vida
September 6/7		Musical Dance & Singing Auditions
September 10	7:00pm	Booster Club Meeting
September 10	3:45	Thespian Festival Rehearsal
September 14	9-12	Work Call
September 16-18	3:30-5:30	Drowning Girls – Dress Rehearsals
September 19-21		Drowning Girls – Performances
September 24	3:45	Thespian Festival Rehearsal
September 25	4-6:30pm	Homecoming Carnival
October 1	all day	Spirit Night – Craft Pies
October 1	3:45	Thespian Festival Rehearsal
October 4	5:00-9:00	MS Night
October 7	3:30-5:30	Tinkerbelle after school reh begin
October 8	7:00pm	Booster Club Meeting – NEW LOCATION – MPR
October 9/10		9 Weeks Exams
October 11/14		Student Holiday
October 15	3:45	Thespian Festival Rehearsal
October 16		Musical Rehearsals begin
October 17	6:30pm	Cast/Crew Musical Parent Meeting
October 19	9-12	Work Call
October 21-23		Tinker Bell - Dress Rehearsals
October 24-26		Tinker Bell - Performances
October 29	3:45	Thespian Festival Rehearsal
October 29/30		MS OAP Clinics – limited student need
November ?	TBD	Spirit Night - TBD
November 4	3:45	Studio 'Prent/Tech After School Reh Begin
November 5		School Holiday
November 11	9-12	Work Call
November 12		Booster Club Meeting/ITS Showcase
November 20-23		Thespian State Festival – Gaylord
November 25-29		Holiday
December 1	TBD	Spirit Night - Kendra Scott
December 2-6		Studio Prent Dress Rehearsals**
December 9-10		Studio Prent Performances**

December 16	6:30pm	Booster Club Meeting
December 16	7:00	Improv Show
December 19/20		FINALS
December 23-Jan. 3		Holiday

BOLD - Event date/time has changed

Highlighted - Booster Meeting

~~Strikethrough~~ - Event completed

Flower Mound High School Theatre Booster Club FY 2024

Treasurer's Report

09/11/2024 - 10/07/2024

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Admin-Insurance	-	\$555.00	-\$555.00	-\$475.00	-\$80.00
Admin-Operating Expenses	-	\$369.13	-\$424.33	-\$1,750.00	\$1,325.67
Admin-P.O. Box	-	-	-\$232.00	-\$232.00	-
Admin-Website Fee	-	-	-	-\$290.00	\$290.00
Admin-Dividend/Interest Income	-	-	\$40.68	\$160.00	-\$119.32
Admin-Accountant Services	-	-	-	-\$300.00	\$300.00
Admin-bank/PayPal/CC fees	-	\$140.43	-\$166.46	-\$300.00	\$133.54
Administration Totals	-	-\$1,064.56	-\$1,337.11	-\$3,187.00	\$1,849.89
Banquet	Income	Expenses	Year to Date	Net Budget	More/-Less
Banquet-Tickets	\$2,430.00	-	\$2,430.00	\$5,700.00	-\$3,270.00
Banquet-Venue, Food	-	-	-\$750.00	-\$9,500.00	\$8,750.00
Banquet-Decor	-	-	-	-\$2,000.00	\$2,000.00
Banquet-Senior Caricatures	-	-	-	-\$1,800.00	\$1,800.00
Banquet-DJ	-	-	-	-\$1,305.00	\$1,305.00
Banquet-Photographer	-	-	-	-\$300.00	\$300.00
Banquet Totals	\$2,430.00	-	\$1,680.00	-\$9,205.00	\$10,885.00
Concessions	Income	Expenses	Year to Date	Net Budget	More/-Less
Concessions-Department shows/general sales	\$274.00	\$50.00	\$224.00	\$2,100.00	-\$1,876.00
Concessions-Musical Concessions	-	-	-	\$2,200.00	-\$2,200.00
Concessions Totals	\$274.00	-\$50.00	\$224.00	\$4,300.00	-\$4,076.00
Department	Income	Expenses	Year to Date	Net Budget	More/-Less
Dept-Paws/Prents Production Fees	\$10,530.00	-	\$10,245.00	\$9,850.00	\$395.00
Dept-T-Shirts	-	\$1,174.15	-\$2,974.49	-\$5,500.00	\$2,525.51
Dept-Show Drowning Girls - Costumes/Props/Etc	-	\$917.90	-\$3,446.68	-\$3,500.00	\$53.32
Dept-Show Tinkerbelle - Costumes/Props/Etc	-	\$554.04	-\$554.04	-\$2,000.00	\$1,445.96
Dept-Show 3 Studio - Costumes/Props/Etc	-	\$7.00	-\$7.00	-\$500.00	\$493.00
Dept-Show 4 Paws - Costumes/Props/Etc	-	-	-	-\$4,000.00	\$4,000.00
Dept-Show 5 Stage - Costumes/Props/Etc	-	-	-	-\$1,500.00	\$1,500.00
Dept-Show 6 Studio - Costumes/Props/Etc	-	-	-	-\$500.00	\$500.00
Dept - Photography - Headshots, Dept Shows & OAP	-	\$150.00	-\$675.00	-\$2,000.00	\$1,325.00
Department Totals	\$10,530.00	-\$2,803.09	\$2,587.79	-\$9,650.00	\$12,237.79
Donations	Income	Expenses	Year to Date	Net Budget	More/-Less
Donations	\$251.46	-	\$361.46	\$1,000.00	-\$638.54
Donations Totals	\$251.46	-	\$361.46	\$1,000.00	-\$638.54
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Fundraising-Silent Auction	-	-	-	\$2,000.00	-\$2,000.00

Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Fundraising-Major Fundraiser	-	-	-	\$20,000.00	-\$20,000.00
Fundraising-Improv Performances/ITS Showcase	-	-	-	-	-
Fundraising-Spirit Wear Sales	-	-	-	\$650.00	-\$650.00
Fundraising-Restaurant Spirit Nights/Kona Ice/Other	\$413.14	-	\$413.14	\$650.00	-\$236.86
Fundraising Totals	\$413.14	-	\$413.14	\$23,300.00	-\$22,886.86
Hospitality	Income	Expenses	Year to Date	Net Budget	More/-Less
Hospitality	-	-	-	-\$400.00	\$400.00
Hospitality Totals	-	-	-	-\$400.00	\$400.00
ITS	Income	Expenses	Year to Date	Net Budget	More/-Less
ITS-Membership Dues	\$1,425.00	-	\$1,425.00	\$1,450.00	-\$25.00
ITS-Convention	\$12,800.00	-	\$12,800.00	-\$1,900.00	\$14,700.00
ITS-T-Shirts	-	-	-	-\$700.00	\$700.00
ITS-Showcase Dessert/Coffee	-	-	-	-\$250.00	\$250.00
ITS - Student Meal first night	-	-	-	-\$300.00	\$300.00
ITS-New Inductee Dues/Honor cords	-	-	-	-\$200.00	\$200.00
ITS Totals	\$14,225.00	-	\$14,225.00	-\$1,900.00	\$16,125.00
Membership	Income	Expenses	Year to Date	Net Budget	More/-Less
Membership-Booster Club Dues	\$3,225.00	-	\$3,375.00	\$5,550.00	-\$2,175.00
Membership Totals	\$3,225.00	-	\$3,375.00	\$5,550.00	-\$2,175.00
Musical	Income	Expenses	Year to Date	Net Budget	More/-Less
Musical-Production Fees	-	-	-	\$21,000.00	-\$21,000.00
Musical-Cast/Crew T-Shirts	-	-	-	-\$1,880.00	\$1,880.00
Musical-Costumes/Dry Cleaning	-	-	-	-\$4,000.00	\$4,000.00
Musical-Cast/Crew/Dir Food/Meals/- incl Dress Rehearsal	-	-	-\$69.76	-\$350.00	\$280.24
Musical-Lobby Decor	-	\$28.99	-\$28.99	-\$1,200.00	\$1,171.01
Musical-Poster Printing	-	-	-	\$500.00	-\$500.00
Musical-Props/Set	-	\$71.96	-\$71.96	-\$2,000.00	\$1,928.04
Musical-Photography	-	-	-	-\$800.00	\$800.00
Musical - Sound	-	\$300.00	-\$300.00	-\$3,250.00	\$2,950.00
Musical-Video Access Orders	-	\$2,599.00	-\$2,599.00	-\$2,600.00	\$1.00
Musical-Cast Party Food	-	-	-	-\$1,000.00	\$1,000.00
Musical-Cast Party Decor	-	-	-	-\$350.00	\$350.00
Musical-Pit Crew Thank you's	-	-	-	-\$250.00	\$250.00
Musical-Professional Musician Fee	-	-	-	-\$1,500.00	\$1,500.00
Musical-Kindness cards	-	-	-	-\$450.00	\$450.00
Musical Totals	-	-\$2,999.95	-\$3,069.71	\$1,870.00	-\$4,939.71
Non-Operating	Income	Expenses	Year to Date	Net Budget	More/-Less
Non-Operating-Other	\$5,325.52	\$5,475.25	-	-	-
Non-Operating Totals	\$5,325.52	-\$5,475.25	-	-	-

Programs	Income	Expenses	Year to Date	Net Budget	More/-Less
Programs-Fall/Spring Department Ads	\$4,079.00	-	\$5,544.00	\$4,500.00	\$1,044.00
Programs-Fall/Spring Shows Print	-	-	-	-\$3,700.00	\$3,700.00
Programs-Musical Ads	-	-	-	-\$1,500.00	-\$1,500.00
Programs-Musical Printing	-	-	-	-\$3,200.00	\$3,200.00
Programs Totals	\$4,079.00	-	\$5,544.00	-\$900.00	\$6,444.00
Recognition-Seniors	Income	Expenses	Year to Date	Net Budget	More/-Less
Recognition-Sr Yearbook Ad	-	-	-	-\$500.00	\$500.00
Recognition-Seniors Totals	-	-	-	-\$500.00	\$500.00
Recognition-Teachers	Income	Expenses	Year to Date	Net Budget	More/-Less
Recog-Directors	-	-	-	-\$2,000.00	\$2,000.00
Recog-Musical-Teachers	-	-	-	-\$650.00	\$650.00
Recognition-Teachers Totals	-	-	-	-\$2,650.00	\$2,650.00
Scholarships	Income	Expenses	Year to Date	Net Budget	More/-Less
Scholarships-Graduating Seniors	-	-	-	-\$7,000.00	\$7,000.00
Scholarships Totals	-	-	-	-\$7,000.00	\$7,000.00
Socials	Income	Expenses	Year to Date	Net Budget	More/-Less
Social-Cast parties	\$122.20	\$603.54	-\$481.34	-\$1,300.00	\$818.66
Social-Middle School Madness	\$435.00	\$1,891.09	-\$1,456.09	-\$500.00	-\$956.09
Social-Alumni Social	-	-	-	-\$75.00	\$75.00
Social-Back to School Party	-	-	-\$417.53	-\$825.00	\$407.47
Socials Totals	\$557.20	-\$2,494.63	-\$2,354.96	-\$2,700.00	\$345.04
Sunshine Fund	Income	Expenses	Year to Date	Net Budget	More/-Less
TBD, if needed	-	-	-	-\$500.00	\$500.00
Sunshine Fund Totals	-	-	-	-\$500.00	\$500.00
UIL	Income	Expenses	Year to Date	Net Budget	More/-Less
UIL-Competition Expenses	-	-	-	-\$3,400.00	\$3,400.00
UIL Totals	-	-	-	-\$3,400.00	\$3,400.00
Wish List	Income	Expenses	Year to Date	Net Budget	More/-Less
Wish List-Misc./Capital Needs	-	\$450.00	-\$450.00	-\$4,000.00	\$3,550.00
Wish List Totals	-	-\$450.00	-\$450.00	-\$4,000.00	\$3,550.00
PayPal Fees	Income	Expenses	Year to Date	Net Budget	More/-Less
PayPal Fees 1	-	-	-	-	-
PayPal Fees Totals	-	-	-	-	-
Store Fees	Income	Expenses	Year to Date	Net Budget	More/-Less
Store - Matilda the Musical Fees	-	-	-	-	-
Store - Concessions & Gifts Fees	-	-	-	-	-
Store - Department and Booster Club Fees	-	-	-	-	-
Store - Gifts - Feast Your Brains Fees	-	-	-	-	-
Store - 2 x Additional Cast/crew t-shirts Fees	-	-	-	-	-
Store - Matilda - Concessions & Gifts Fees	-	-	-	-	-

Store Fees	Income	Expenses	Year to Date	Net Budget	More/-Less
Store - FMHS Theatre Banquet 2024 Fees	-	-	-	-	-
Store - Concessions UIL Fees	-	-	-	-	-
Store - Concessions UIL Fees 1	-	-	-	-	-
Store - FMHS tickets - Betty Lynn Buckley Awards Fees	-	-	-	-	-
Store - Gifts - Kodachrome Fees	-	-	-	-	-
Store - Cheddar Up fees	-	-	-	-	-
Store Fees Totals	-	-	-	-	-
Off Balance Sheet Item	Income	Expenses	Year to Date	Net Budget	More/-Less
Sales Tax	-	-	-	-	-
Off Balance Sheet Item Totals	-	-	-	-	-
Grand Totals	\$41,310.32	-\$15,337.48	\$21,198.61	-\$9,972.00	\$31,170.61

Bank Account Balances	09/11/2024	10/07/2024	Last reconciled	Summary for the Period	
DATCU ORGANIZATION CHECKING	\$33,844.48	\$59,817.32	09/30/2024	Starting Total	\$61,075.64
DATCU REGULAR SHARES (SAVINGS)	\$27,231.16	\$27,231.16	09/30/2024	Income	\$41,310.32
PayPal Clearing Account	-	-	Never	Expenses	-\$15,337.48
Store - FMHS Theatre Booster Club/Department Fees 2024/25 Clearing Account	-	-	Never	Ending Total	\$87,048.48
Store - Program Ads - Business Clearing Account	-	-	Never		
Store - Program Ads - Students Clearing Account	-	-	Never		
Store - Donations Clearing Account	-	-	Never		
Store - Concessions & Gifts Clearing Account	-	-	Never		
Totals	\$61,075.64	\$87,048.48			

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Submitted by:

Name: _____

Signature: _____

Date: _____